

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
NOVEMBER 10, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Monday, November 10, 2014, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Assistant Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on October 28, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to accept the minutes as presented. Motion carried 3-0.

**CLAIMS**

Board members reviewed the claims from October 10, 2014 through November 6, 2014. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to accept the claims as delivered. Motion carried 3-0.

**JINGLE BELL JOG**

Kevin Manley, representing DC Multisport, asked permission to use the Dave Buehler Plaza, the river walk, and certain City streets for the third annual Jingle Bell Jog on Saturday, December 20, 2014, starting at 9:00 a.m. The route, which is the same as last year, begins at the Dave Buehler Plaza, then north on the river walk to 15<sup>th</sup> Street, west on 15<sup>th</sup> Street to Mill Street, south on Mill Street,

then west on 9<sup>th</sup> Street, south on Main Street, then around the Square to 4<sup>th</sup> Street, then east on 4<sup>th</sup> Street and end at Adventures Recreation and Gear. Manley said this is a fun event and there is no entry fee.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept DC Multisport's request for the Jingle Bell Jog on December 20, 2014 starting at 9:00 a.m. using the same route as last year. Motion carried 3-0.

### **ENCROACHMENT REQUEST**

City Engineer Chad Hurm presented an encroachment request from Nathan and Laura Seng. The Sengs want to place a vinyl privacy fence on a 10 ft PUDE located on the east side of their property at 1161 W. 36<sup>th</sup> Street. Laura Seng, along with her brother Phil Buehler, was present.

From comments received from department heads, Hurm said the gas and water department commented that there is a gas service line that runs to the residence. The electric department said they do have a three-phase primary line in the easement, therefore, they recommend the fence be placed with the direct supervision of the electric department. Hurm added that there is a driveway along the easement line so they cannot place the fence at that location.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the encroachment with the stipulation made by the electric department. Motion carried 3-0.

### **BROOKSTONE III UPDATE**

City Engineer Chad Hurm gave an update on Brookstone III. He said he received a voice message from Durcholz saying he will pave next week or the following week. Hurm said if the paving plant shuts down and the area does not get paved, then the City may have to call in the performance bond and letter of credit. Timothy Bell recommended we survey the area very well.

### **STREET CLOSURE**

City Engineer Chad Hurm asked permission to close Leslie Drive from 34<sup>th</sup> Street to Reyling Drive for three days beginning this morning for the storm sewer project.

A motion was made by Mayor Seitz and seconded by David Prechtel to close Leslie Drive between 34<sup>th</sup> Street and Reyling Drive to thru traffic as needed this week. Motion carried 3-0.

### **AUDIO/VISUAL SYSTEM**

Mayor Seitz informed City Engineer Chad Hurm that Brian Scott will be in city hall this week and Hurm should discuss the need to replace the part of the audio/visual system in the council chambers that does not work.

A motion was made by David Prechtel and seconded by Timothy Bell to authorize the securing of proposals to replace the audio/visual system in the council chambers. Motion carried 3-0.

### **JUNK GENERATOR**

Police Chief J. Michael Bennett asked permission to junk asset #102053, a 17kw generator. The generator was damaged when it was struck by lightning and has since been replaced.

A motion was made by Timothy Bell and seconded by David Prechtel to junk asset #102053. Motion carried 3-0.

### **CONTRACT FOR APPRAISAL SERVICES**

Lisa Gehlhausen, Executive Director for Indiana 15 Regional Planning Commission, is the grant administrator for the South Main Acquisition and Demolition Project. Because the appraisals for two different properties were too far apart according to grant guidelines, Gehlhausen said an additional appraisal for each of these two properties must be obtained. She asked the City to enter into a contract with Bartlett Appraisal Services for \$3,000.00.

A motion was made by Mayor Seitz and seconded by David Prechtel to grant permission to contract for appraisal services with Bartlett Appraisal Services for an amount not-to-exceed \$3,000.00. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:28 a.m.

The minutes were hereby approved \_\_\_\_\_ with  X  without corrections or clarification this 25<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**